



# Unified Shram Suvidha Portal CLC Annual Return

0.1 Version

**For,  
Ministry of Labour & Employment  
Government of India**

**Prepared by:**



Silver Touch Technologies Ltd.

**Revision History:**

VERSION	REVISION DATE	REVISION BY	REVIEWED BY	DESCRIPTION
0.1	31-May-2015	Syamala Sharma	Dashrath Gadhvi	Draft!



## Table of Contents...

<b>1</b>	<b>Introduction.....</b>	<b>3</b>
1.1	Abbreviations .....	3
1.2	Intended Audience .....	3
<b>2</b>	<b>Login .....</b>	<b>4</b>
<b>3</b>	<b>CLC Manual Annual Return.....</b>	<b>6</b>
3.1	General Info.....	9
3.2	Common Info.....	11
3.3	Employees Info .....	14
3.4	MB Act .....	17
3.5	BOCW Act .....	19
3.6	PB Act .....	21
3.7	ISMW Act.....	22
3.8	ID Act .....	23
3.8.1	E-Sign.....	28

## 1 Introduction

The Ministry of Labour & Employment has developed a unified Web Portal 'Shram Suvidha', catering to four major organizations under its aegis: Office of Chief Labour Commissioner (Central); Directorate General of Mines Safety; Employees' Provident Fund Organization; and Employees' State Insurance Corporation. The Unified Shram Suvidha Portal is developed to facilitate reporting of Inspections, and submission of Returns. The Unified Shram Suvidha Portal has been envisaged as a single point of contact between employer, employee and enforcement agencies bringing in transparency in their day-to-day interactions. For integration of data among various enforcement agencies, each inspectable unit under any Labour Law has been assigned one Labour Identification Number (LIN).

This document is exclusively intended for the use of Administrator to File CLC Annual Return.

### 1.1 Abbreviations

Abbreviation	Full Form
CLC	Chief Labour Commissioner Act
ISMW Act	Inter State Migrant Workers Act
BOCW	Building & Other Construction Workers
MB Act	Maternity Benefit Act
ID Act	Industrial Disputes Act

### 1.2 Intended Audience

Front end/Registered Users, who have linked/registered establishment and that establishment is Enforced CLC Act.

## 2 Login

Enter site URL <https://registration.shramsuvidha.gov.in/> in the address bar of your internet browser and press enter key. Home page will be displayed:

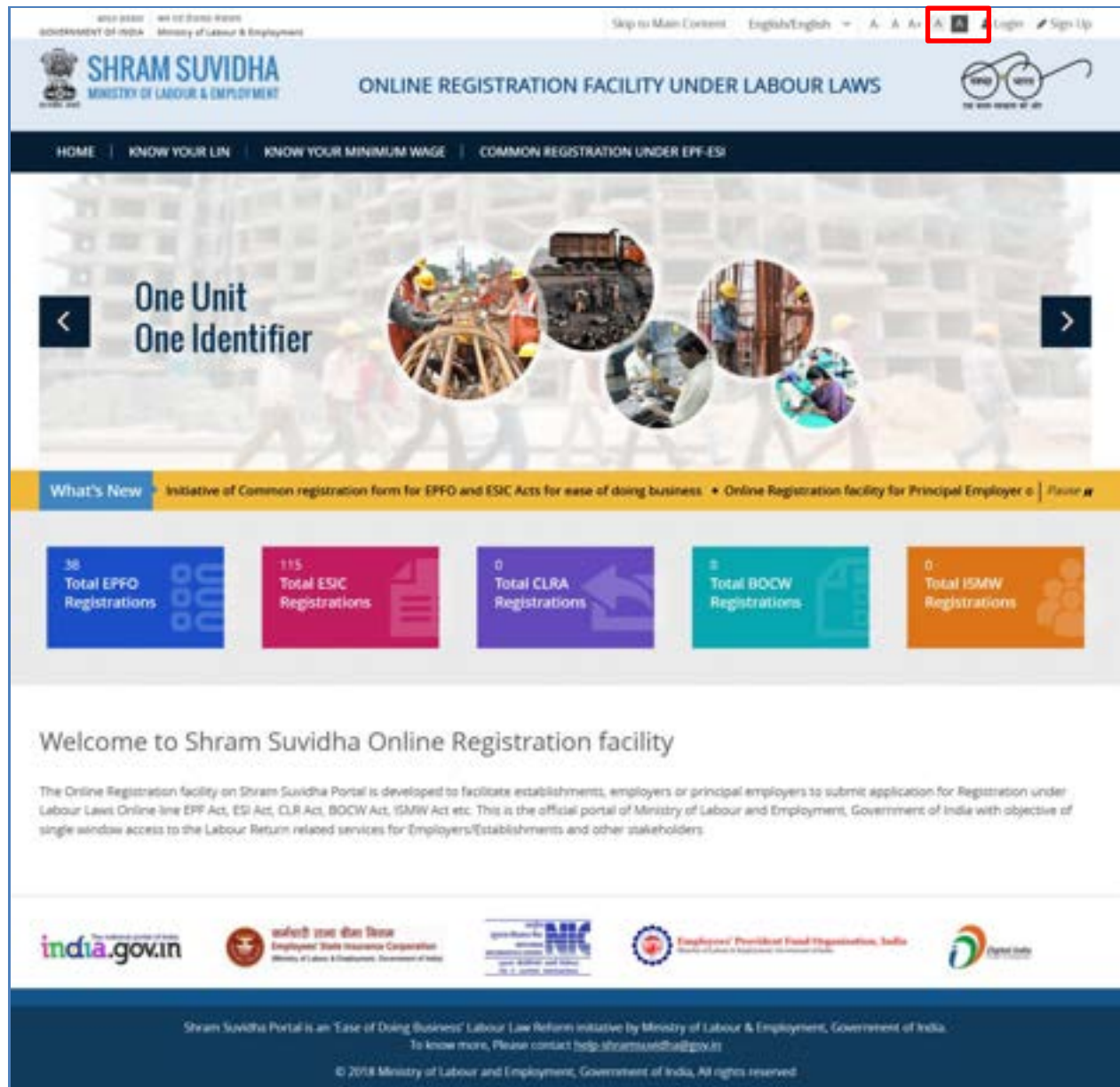

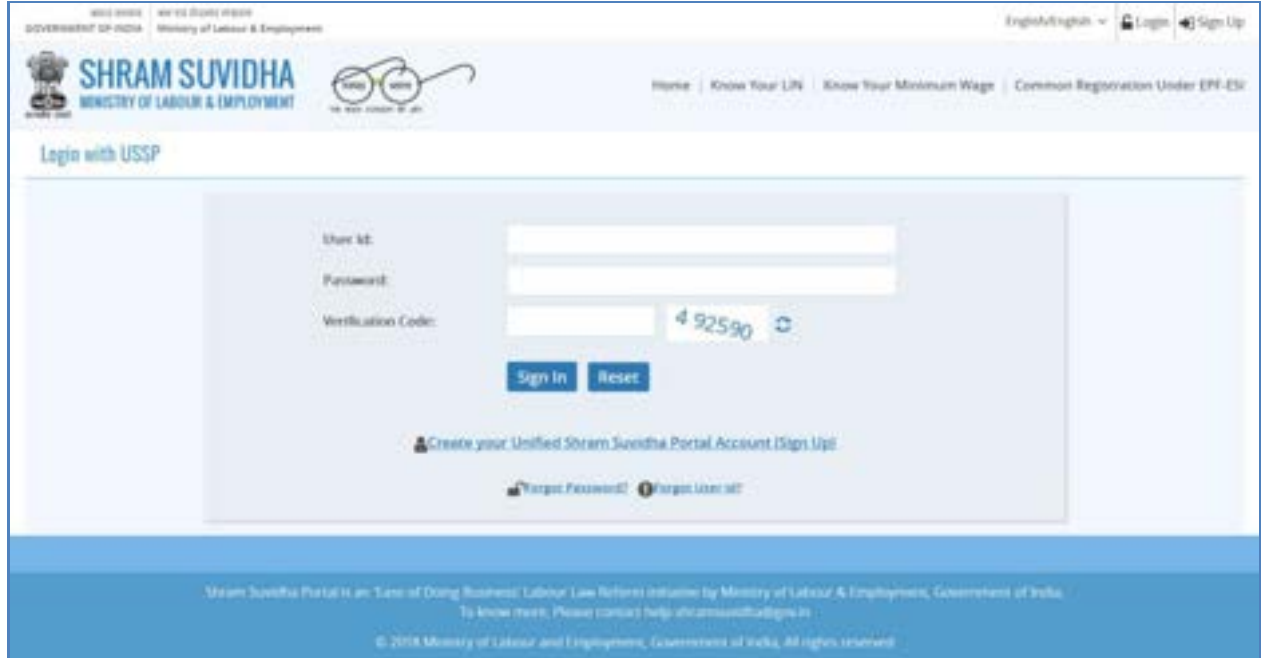


Figure 2-1

Click  Login on top right corner of Home Page; Login screen will be displayed.



GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT

English/Hindi

Home | Know Your LIn | Know Your Minimum Wage | Common Registration Under EPF-ESI

**SHRAM SUVIDHA**  
MINISTRY OF LABOUR & EMPLOYMENT

**Login with USSP**

User Id:

Password:

Verification Code:  492590

[Sign In](#) [Reset](#)

[Create your Unified Shram Suvidha Portal Account \(Sign Up\)](#)

[Forgot Password?](#) [Forgot User Id?](#)

Shram Suvidha Portal is an 'Ease of Doing Business' Labour Law Reform initiative by Ministry of Labour & Employment, Government of India. To know more, Please contact help@shramsuvaidha.gov.in

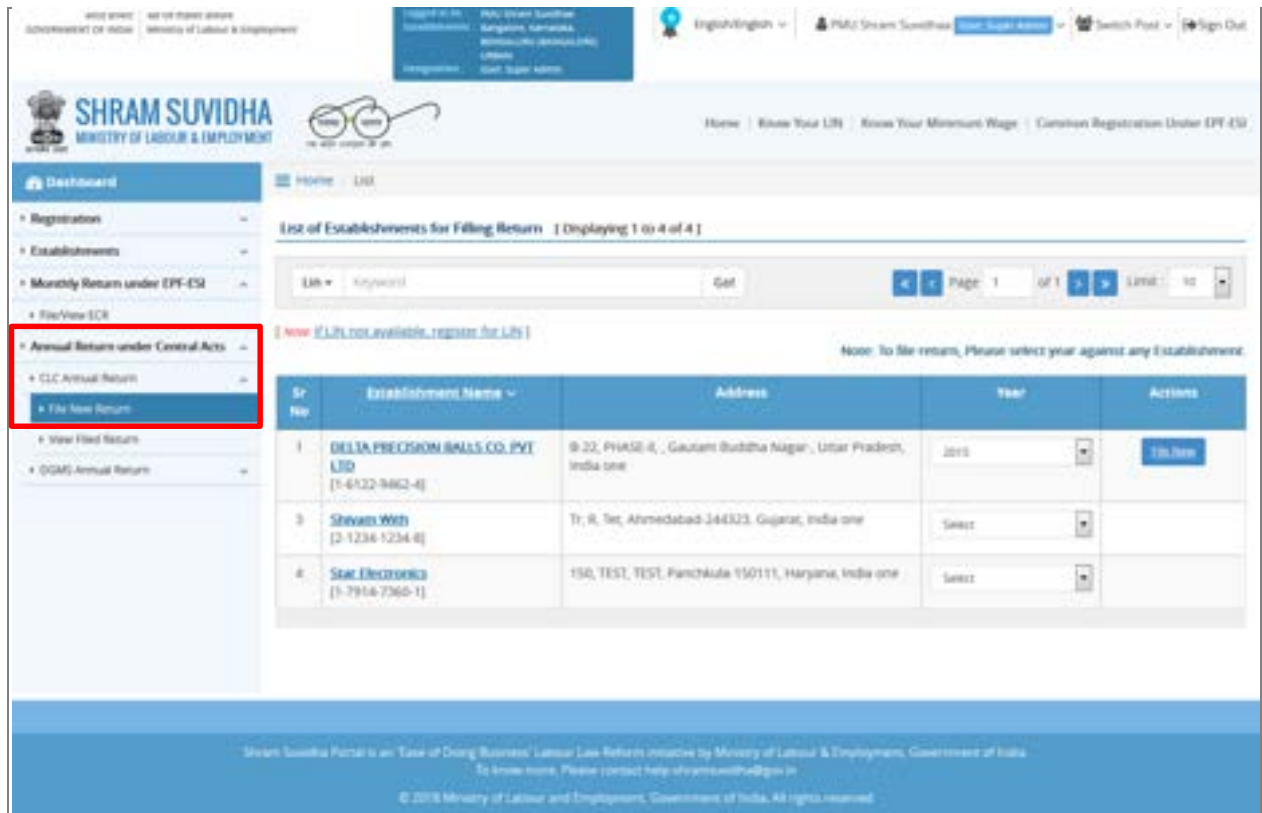
© 2018 Ministry of Labour and Employment, Government of India. All rights reserved.

Figure 2-2

- Enter User Id and Password, enter verification code as displayed and click [Sign In](#)
- Click [Reset](#) to rearrange all the details you have written in login form
- Dashboard will be displayed for the logged in user

### 3 CLC Manual Annual Return

*Path: Annual Returns under Central Acts >>CLC Manual Annual Return*



The screenshot shows the SHRAM SUVIDHA portal interface. On the left sidebar, under 'Annual Return under Central Acts', the 'File New Return' option is highlighted with a red box. The main content area displays a table titled 'List of Establishments for Filing Return' with 4 establishments. The table columns are Sr No, Establishment Name, Address, Year, and Actions. The first establishment is DELTA PRECISION BALLS CO. PVT. LTD. with address B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one. The second is Shivam With, Tr. R. Ter, Ahmedabad-344323, Gujarat, India one. The third is Star Electronics, 150, TEST, TEST, Panchkula-150111, Haryana, India one. The fourth is blank. The Year column has dropdown menus for each row, and the Actions column has a 'File Return' button for the first row.

Sr No	Establishment Name	Address	Year	Actions
1	DELTA PRECISION BALLS CO. PVT. LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	2015	<a href="#">File Return</a>
2	Shivam With [2-1234-1234-6]	Tr. R. Ter, Ahmedabad-344323, Gujarat, India one	Select	
3	Star Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	Select	
4				

Figure 3-1

Select New Return from Left Panel:

List of CLC Returns with status will be displayed on right panel with following column headings:

- Sr No.
- Establishment Name
- Address
- Year
- Actions
- Based on Year Selection Action will be displayed as shown below:
- Select Year from dropdown:

Sr No	Establishment Name	Address	Year	Actions
1	DELTA PRECISION BALLS CO. PVT LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	Select	
3	Shyam With [2-1234-1234-8]	Tx, R, Test, Ahmedabad-244323, Gujarat, India one	2015	<a href="#">File New</a>
4	Star Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	Select	

Figure 3-2

OR

Sr No	Establishment Name	Address	Year	Actions
1	DELTA PRECISION BALLS CO. PVT LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	2017	<a href="#">Drafted</a>
3	Shyam With [2-1234-1234-8]	Tx, R, Test, Ahmedabad-244323, Gujarat, India one	Select	
4	Star Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	Select	

Figure 3-3

You can either fill new File or can start editing the Drafted Version to File CLC Return.

Click [File New](#) to continue filing CLC Form;

Home | CLC Annual Return List | CLC Act List

**CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh**

**LIN: 1-6122-9462-4 | Return Year: 2015**

Sr. No.	Select Act(s) to file Annual Return	I agree to file return	Status on Date
1	Minimum Wages Act, 1948	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
2	Contract Labour Act, 1970	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
3	Payment Of Wages Act, 1936	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required

☐ Retrieve Data from Previous Return 
 ☒ Fresh Entry 
 [Add Act\(s\)](#)

[Note: You have not filed any previous year return]

[Save](#) [Cancel](#)

Figure 3-4

You will have options to fetch the DATA from your previous Year Return or you can Fill Fresh Entry.

If you select First option the data from your previous Year Return will be fetched, you just need to submit.

Here, in this manual Fresh Entry option is explained for your convenience!

Select [Fresh Entry](#) radio button and click [Save](#) button.



CLC Annual Return Act List
✕

Sr. No.	<input checked="" type="checkbox"/>	Select Act(s)
1	<input checked="" type="checkbox"/>	The Maternity Benefits Act, 1961
2	<input checked="" type="checkbox"/>	The Industrial Disputes Act, 1947
3	<input checked="" type="checkbox"/>	Inter State Migrant Workmen Act 1979
4	<input checked="" type="checkbox"/>	The Payment of Bonus Act, 1965
5	<input checked="" type="checkbox"/>	The BOCW Act, 1996

Figure 3-5

Select Acts by checking the checkbox for filling the Return and click  button.

Home / CLC Annual Return List / CLC Act List

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

Sr. No.	Select Act(s) to file Annual Return	I agree to file return	Status on Date
1	Minimum Wages Act, 1948	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
2	Contract Labour Act, 1970	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
3	Payment Of Wages Act, 1936	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
4	The Maternity Benefits Act, 1961	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✕
5	The Industrial Disputes Act, 1947	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✕
6	Inter State Migrant Workmen Act 1979	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✕
7	The Payment of Bonus Act, 1965	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✕
8	The BOCW Act, 1996	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✕

☐ Retrieve Data from Previous Return ☒ Fresh Entry  
(Note: You have not filed any previous year return)

Figure 3-6

Selected acts will be displayed: Select YES, incase if are filing the Return with specific Act and Click  button.

CLC Return Form has following tabs:

- [General Info](#)
- [Common Info](#)
- [Employees Info](#)
- [MB Act](#)
- [BOCW Act](#)
- [PB Act](#)
- [ISMW Act](#)
- [ID Act](#)

### 3.1 General Info

#### A. Establishment Detail

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh.

LIN: 1-6122-9462-4 | Return Year: 2015

<b>General Info</b>	Common Info	Employees Info	MB Act	BOCW Act	PB Act	ISMW Act	ID Act
---------------------	-------------	----------------	--------	----------	--------	----------	--------

**A. Establishment Details**

Name of Establishment : **DELTA PRECISION BALLS CO. PVT LTD**  
 LIN : [1-6122-9462-4]  
 Address : B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh -  
 Geo-Coordinates :  
 Longitude : --  
 Latitude : --  
 Date of Opening : 20-02-2014

Figure 3-7

System fetches Establishment details from registration detail;

#### B. Employer/Owner Detail

**B. Employer/Owner Details**

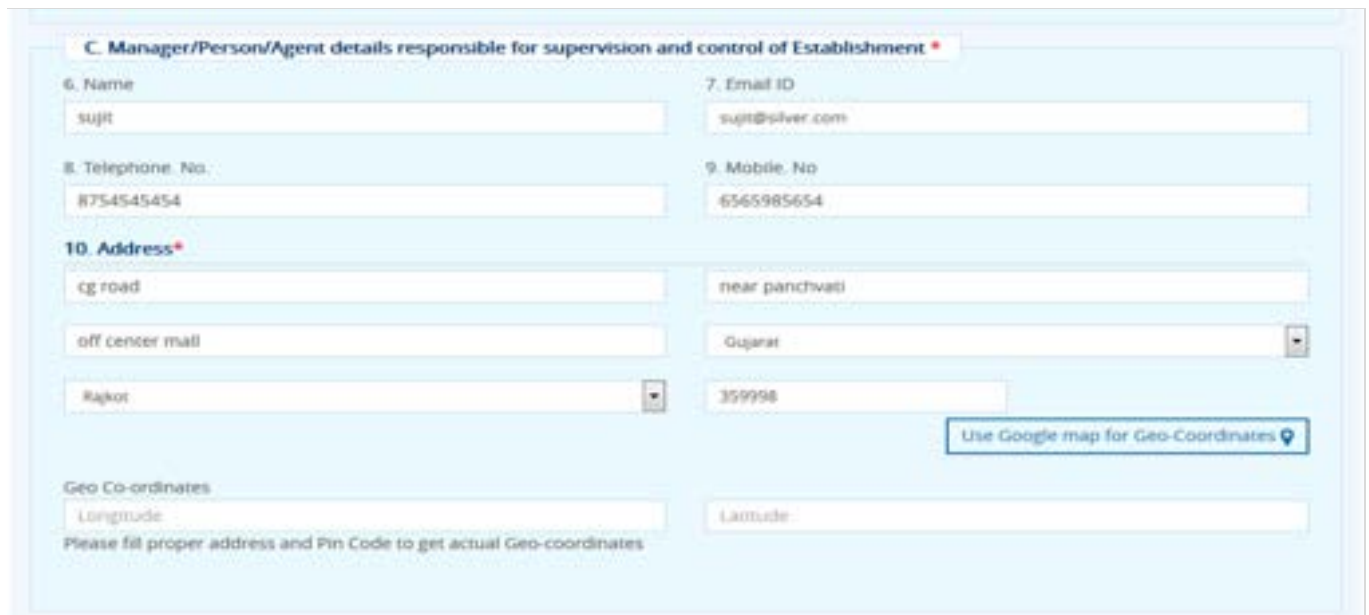
1. Name silvertouch	2. Email ID silver@touch.com
3. Telephone No. 0792154545	4. Mobile No. 4785698547
5. Address*	
cg road	near panchwati
off center mall	Gujarat
Ahmedabad	379997
<input type="button" value="Use Google map for Geo-Coordinates"/>	
Geo Co-ordinates	
Longitude: Please fill proper address and Pin Code to get actual Geo-coordinates	Latitude

Figure 3-8

Enter following detail:

- Name
- Email ID
- Telephone. No.
- Mobile. No
- **Address:** Enter Address detail including PIN code You can user Google Map to get Geo Coordinates by selecting [Use Google map for Geo-Coordinates](#)

**C. Manager/Person/Agent details responsible for supervision and control of Establishment \***



**C. Manager/Person/Agent details responsible for supervision and control of Establishment \***

6. Name: sujit

7. Email ID: sujit@silver.com

8. Telephone. No.: 8754545454

9. Mobile. No: 6565985654

10. Address\*

cg road

near panchwati

off center mall

Gujarat

Rajkot

359998

[Use Google map for Geo-Coordinates](#)

Geo Co-ordinates

Longitude

Latitude

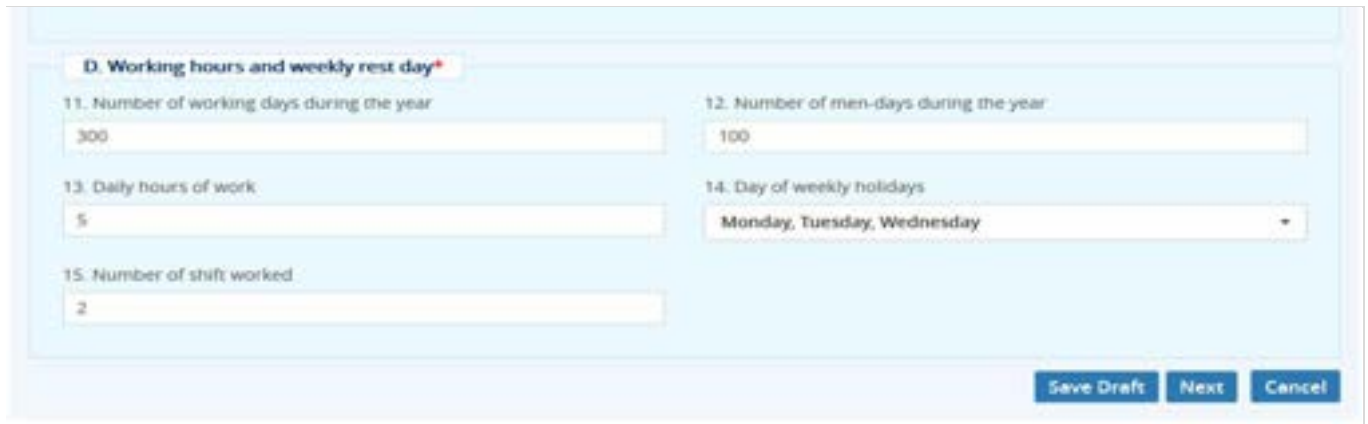
Please fill proper address and Pin Code to get actual Geo-coordinates

Figure 3-9

Enter Address detail:

- Name
- Email ID
- Telephone. No.
- Mobile. No
- **Address:** Enter Address detail including PIN code You can user Google Map to get Geo Coordinates by selecting [Use Google map for Geo-Coordinates](#)

#### D. Working hours and weekly rest day\*



**D. Working hours and weekly rest day\***

11. Number of working days during the year  
300

12. Number of men-days during the year  
100

13. Daily hours of work  
5

14. Day of weekly holidays  
Monday, Tuesday, Wednesday

15. Number of shift worked  
2

Save Draft Next Cancel

Figure 3-10

Enter following detail:

- Number of working days during the year
- Number of men-days during the year
- Daily hours of work
- Day of weekly holidays
- Number of shift worked
- Click **Save Draft** to save the Form as Draft
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

## 3.2 Common Info

### E. Wage Rates



CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015



General Info **Common Info** Employees Info MB Act BOCW Act PB Act ISMW Act ID Act

**E. Wage Rates**

Sr. No.	Category	Rates of Wages	No. of Regular workers			No. of Contract workers			
			Male	Female	Adolescent	Male	Female	Adolescent	
	Skilled	10	2	1	1	1	2	3	+
1	Highly Skilled	10	1	1	1	1	12	1	×

Figure 3-11

Enter wage rates for **Skilled** and **Highly Skilled** workers such as:

- Sr. No.
- Category
- Rates of Wages
- No. of Regular workers
- Male
- Female
- Adolescent
- No. of Contract workers
- Male
- Female
- Adolescent
- Click  to add record
- Click  to delete record

#### F. Details of Payments

**F. (a) Details of Payments**

Gross Wages Paid		Deductions			Net Wages Paid	
In Cash	In Kind	Fines	Damage or loss	Others	In Cash	In Kind
100	200	300	400	100	10	10

Figure 3-12

Enter details of payments as explained below: Enter values in terms of **Cash** or **In Kind**.

- Gross Wages Paid
- Deductions
- Net Wages Paid

**G. Number of workers who were granted leave with wages during the year**

**G. (b) Number of workers who were granted leave with wages during the year**

16. No. of workers granted leave with wages	17. During the year	18. Total number of workers
10	2015	27

Figure 3-13

Enter Number of workers who were granted leave with wages during the year:

- No. of workers granted leave with wages
- During the year (specify year)
- Total number of workers

**H. Details of various welfare amenities provided under the statutory schemes**



**H. Details of various welfare amenities provided under the statutory schemes**

Sr. No.	Nature of various welfare amenities provided	Availability	Statutory (specify the statute)
	Select	<input type="radio"/> Yes <input checked="" type="radio"/> No	
1	Ambulance	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No POW

Save Draft Prev Next Cancel

Figure 3-14

Enter following details of various welfare amenities provided under the statutory schemes:

- Sr. No.
- Nature of various welfare amenities provided – Select value from dropdown list and specify availability as (Yes or No)
- Availability
- Statutory (specify the statute)
- Click  to add record
- Click  to delete record

- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

### 3.3 Employees Info

#### I. Details of Principal Employer, Contractor and Contract Labour

CLC Annual Return for : DELTA PRECISION BALLS CO, PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info	Common Info	Employees Info	MS Act	BOCW Act	PI Act	ISMV Act	ID Act
<b>I. Details of Principal Employer, Contractor and Contract Labour</b>							
19. Name of the principal employer* <input type="text" value="Sohan"/>				20. Date of commencement of establishment* <input type="text" value="02-12-2015"/>			
21. Number of Contractors engaged in establishment during the year (in the case of a principal employer) <input type="text" value="10"/>				22. Total number of the days worked by contract labour during the year <input type="text" value="20"/>			
23. Total number of the man-days worked by contract labour during the year <input type="text" value="10"/>				24. Name of Manager Agent (in case of mines): <input type="text" value="sachin"/>			
<b>25. Address</b>							
26. E-mail id <input type="text" value="sachin@silver.com"/>				27. Telephone Number <input type="text" value="254659854"/>			
28. Mobile Number <input type="text" value="6845454545"/>							
<input type="text" value="cg road"/>				<input type="text" value="near panchwati"/>			
<input type="text" value="off center mall"/>				<input type="text" value="Gujarat"/>			
<input type="text" value="Ahmedabad"/>				<input type="text" value="379998"/>			
<div>Use Google map for Geo-Coordinates</div>							
Geo Co-ordinates Longitude <input type="text"/>				Latitude <input type="text"/>			
Please fill proper address and Pin Code to get actual Geo-coordinates							

Figure 3-15



Enter following detail for Principal Employer, Contractor and Contract Labour:

- Name of the principal employer\*- Enter name of the principal employer
- Date of commencement of establishment\*- select establishment commencement date
- Number of Contractors engaged in establishment during the year (in the case of a principal employer)- Enter number of Contractors engaged in establishment during the year (in the case of a principal employer)
- Total number of the days worked by contract labour during the year: Enter total number of days worked by contract labour during the year
- Total number of the man-days worked by contract labour during the year: Enter total number of the man-days worked by contract labour during the year
- Name of Manager Agent (in case of mines): Enter name of the manager in case of mines
- Address:
- Email ID
- Telephone. No.
- Mobile. No
- Enter Address detail ( Location, State )including PIN code You can user Google Map to get Geo Coordinates by selecting [Use Google map for Geo-Coordinates](#)

#### J. Maximum number of persons employed in any day during the year

J. Maximum number of persons employed in any day during the year				
Males	Females	Adolescents(between the age of 14 to 18 years.)	Children(below 14 years of age.)	Total
100	200	10	20	330

Figure 3-16

Enter Maximum number of persons employed in any day during the year:

- Males
- Females
- Adolescents (between the age of 14 to 18 years.)
- Children (below 14 years of age.)
- Total – will be calculated automatically



## K. Employer's Registration/License Number

**K. Employer's Registration/License Number**

Sr. No.	Name	Registration/Licence	Registration No/Licence No(If Yes)
29.	The building and other Construction Workers(Regulation of Employment and Conditions of Service) Act, 1996.	<input checked="" type="radio"/> Yes <input type="radio"/> No	11
30.	The Contract Labour(Regulation and Abolition) Act, 1970.	<input checked="" type="radio"/> Yes <input type="radio"/> No	22
31.	The Inter-State Migrant workmen(regulation of Employment and condition of Service) Act, 1979.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
32.	The Employment Provident Funds and Miscellaneous Provision Act, 1952.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
33.	The Employees state Insurance Act, 1948.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
34.	The mines Act, 1952-Notice of opening under regulation 3 of Coal Mine Regulation, 1957 or Regulation 3 of Metalliferous Mines Regulation, 1961.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
35.	The Factories Act, 1948.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
36.	The Motor Transport Workers Act, 1961.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
37.	The Shops and Establishments Act(State Act).	<input type="radio"/> Yes <input checked="" type="radio"/> No	
38.	Any other Act.	<input type="radio"/> Yes <input checked="" type="radio"/> No	

Figure 3-17

Enter Employer's Registration/License Number for various acts;

- Select values "Yes" or "No" and specify registration / License number
- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing



### 3.4 MB Act

[Home](#) / [CLC Annual Return List](#) / [CLC Act List](#) / [CLC Annual Return Registration](#)

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info	Common Info	Employees Info	<b>MB Act</b>	BOCW Act	FD Act	ISMW Act	ID Act												
39.	Date of opening of establishment			20-02-2014															
40.	Date of closing, if closed			07-12-2015															
<table border="1"><thead><tr><th>Sr No</th><th>Name of Medical Officer</th><th>Qualification of Medical Officer</th><th></th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr><tr><td>1</td><td>mukesh</td><td>mbbs</td><td></td></tr></tbody></table>								Sr No	Name of Medical Officer	Qualification of Medical Officer						1	mukesh	mbbs	
Sr No	Name of Medical Officer	Qualification of Medical Officer																	
1	mukesh	mbbs																	
41.	Is medical officer resident at (the mines or circus)?			<input checked="" type="radio"/> Yes <input type="radio"/> No															
42.	If a part time, how often does he/she pay visit to establishment?																		
43.	Is there any Hospital?			<input checked="" type="radio"/> Yes <input type="radio"/> No															
44.	If so, how many beds are provided?			10															
45.	Is there a lady Doctor?			<input type="radio"/> Yes <input checked="" type="radio"/> No															
46.	If so, what is her qualification?																		
47.	Is there a qualified mid-wife?			<input type="radio"/> Yes <input checked="" type="radio"/> No															
48.	Has any creche been provided?			<input type="radio"/> Yes <input checked="" type="radio"/> No															



Figure 3-18

Enter following detail for MB Act:

- Date of opening of establishment: Select date of opening of establishment
- Date of closing, if closed : Select date, if the establishment is closed

Enter following detail for Medical Officer:

- Sr.No
- Name of Medical Officer: Enter name of medical officer

- Qualification of Medical Officer: Enter qualification of medical officer
- Click  to add record
- Click  to delete specific medical officer

Specify following detail with respect to the medical officer by selecting “Yes” or “No”

- Is medical officer resident at (the mines or circus)?
- If a part time, how often does he/she pay visit to establishment?
- Is there any Hospital?
- If so, how many beds are provided?
- Is there a lady Doctor?
- If so, what is her qualification?
- Is there a qualified mid-wife?
- Has any creche been provided?

**L. Leave Granted under Maternity Benefit Act, 1961 Maternity Benefit (Mines and Circus) Rules 1963/ESI ACT, 1948**







**L. i) Leave Granted under Maternity Benefit Act, 239623 Maternity Benefit (Mines and Circus) Rules 23923/ESI ACT, 23948**

49.	Total no. of female employees in the establishment	10
50.	Total no. days of leave granted	20
51.	No. of employees granted maternity leave/benefited by ESI	30

Save Draft Prev Next Cancel

Figure 3-19

Specify the details regarding leaves granted under Maternity Benefit Act:

- Total no. of female employees in the establishment
- Total no. days of leave granted
- No. of employees granted maternity leave/benefited by ESI
- Click  to save the Form as Draft
- Click  to reach to previous page
- Click  to proceed with next tab
- Click  to discard filing



### 3.5 BOCW Act

#### M. BOCW Act, 1996 and BOCW (Central) Rules, 1998

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,





LIN- 1-6122-9462-4 | Return Year- 2015

General Info	Common Info	Employees Info	MF Act	BOCW Act	FE Act	ISMW Act	ID Act
<b>M. BOCW Act, 1996 and BOCW (Central) Rules, 1998</b>							
A	Maximum number of building workers employed on any day during the year						1
B	The number of accidents that took place during the year						2
B23(i)	The number of accidents resulting in disablement of building workers for less than 48 hours						3
B23(ii)	The number of building workers involved						4
B23(iii)	The number of man-days lost						5
B6(i)	The number of accidents resulting in disablement of building workers beyond 48 hours but not resulting in any permanent partial or permanent total disablement						6
B6(ii)	The number of building workers involved						7
B6(iii)	The number of man-days lost on account of such accidents						8
B5(i)	The number of accidents resulting in permanent partial or total disablement						9
B5(ii)	The number of building workers involved						10
B5(iii)	The number of man-days lost on account of such accidents						
B4(i)	The number of accidents resulting in deaths of building workers and the number of resultant deaths						
C	Change if any, in the management establishment, its location, or other particulars furnished to the registering officer in the application for registration indicating also the dates						
							<a href="#">Save Draft</a> <a href="#">Prev</a> <a href="#">Next</a> <a href="#">Cancel</a>

Figure 3-20

Enter number of workers employed under following clauses:

- Maximum number of building workers employed on any day during the year
- The number of accidents that took place during the year
- The number of accidents resulting in disablement of building workers for less than 48 hours
- The number of building workers involved

- The number of man-days lost
- The number of accidents resulting in disablement of building workers beyond 48 hours but not resulting in any permanent partial or permanent total disablement
- The number of building workers involved
- The number of man-days lost on account of such accidents
- The number of accidents resulting in permanent partial or total disablement
- The number of building workers involved
- The number of man-days lost on account of such accidents
- The number of accidents resulting in deaths of building workers and the number of resultant deaths
- Change if any, in the management establishment, its location, or other particulars furnished to the registering officer in the application for registration indicating also the dates
- Click  to save the Form as Draft
- Click  to reach to previous page
- Click  to proceed with next tab
- Click  to discard filing

### 3.6 PB Act

#### N. Number of employees benefited by bonus payments

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info	Common Info	Employees Info	MB Act	BOW Act	<b>PB Act</b>	ISMV Act	ID Act
<b>N. Number of employees benefited by bonus payments</b>							
52. Total amount payable as bonus				53. Percentage of bonus declared			
<input type="text" value="5000"/>				<input type="text" value="10.00"/>			
54. Date on which payment made				55. Total amount of bonus actually paid			
<input type="text" value="09-12-2015"/>				<input type="text" value="10000"/>			
56. Settlement, if any, reached				Settlement Description			
<input checked="" type="radio"/> Yes <input type="radio"/> No				<input type="text" value="Description"/>			
57. Whether bonus has been paid to all the employees, if not, reasons for non-payment							
<input checked="" type="radio"/> Yes <input type="radio"/> No							
59. Remarks							
<input type="text" value="good medical"/>							
				<input type="button" value="Save Draft"/> <input type="button" value="Prev"/> <input type="button" value="Next"/> <input type="button" value="Cancel"/>			

Figure 3-21

Enter following information for Number of employees benefited by bonus payments:

- Total amount payable as bonus: Enter total amount payable as bonus
- Percentage of bonus declared: Enter percentage of bonus
- Date on which payment made: Select payment date from calendar
- Total amount of bonus actually paid: Enter total amount of bonus actually paid
- Settlement, if any, reached (specify values Yes / No)
- Whether bonus has been paid to all the employees, if not, reasons for non-payment(specify values Yes / No)
- Reasons: Specify reason for not paying bonus

- Remarks: Enter remarks
- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

### 3.7 ISMW Act

#### O. Migrant Details

Home / CLC Annual Return List / CLC Act List / CLC Annual Return Registration

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info Common Info Employees Info MB Act BOCW Act FE Act **ISMW Act** ID Act

**O. Migrant Details**

60. Number of Contractors worked in the establishment during the year	61. Nature of Work/Operation in which inter-state migrant workmen were employed
<input type="text" value="10"/>	<input type="text" value="city"/>
62. Total number of man-days of inter-state migrant workmen worked	63. Maximum number of inter-state migrant workmen employed
<input type="text" value="10"/>	<input type="text" value="20"/>
64. Total number of days during the year on which migrant workmen were employed	
<input type="text" value="30"/>	

Save Draft Prev Next Cancel

Figure 3-22

Enter following detail for ISMW Act:

- Number of Contractors worked in the establishment during the year
- Nature of Work/Operation in which inter-state migrant workmen were employed
- Total number of man-days of inter-state migrant workmen worked
- Maximum number of inter-state migrant workmen employed
- Total number of days during the year on which migrant workmen were employed



- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

### 3.8 ID Act

#### P. The Industrial Disputes Act, 1947 and The Industrial Disputes (Central) Rules, 1957:

Home / CLC Annual Return List / CLC Act List / CLC Annual Return Registration

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info Common Info Employees Info MB Act BOCW Act PB Act ISMW Act **ID Act**

**P. The Industrial Disputes Act, 1947 and The Industrial Disputes (Central) Rules, 1957**












65.	If the works committee has been functioning	<input checked="" type="radio"/> Yes <input type="radio"/> No									
66.	Date of its constitution	10-12-2015 									
67.	No. of workmen's representatives (elected members)	10									
68.	No. of employer's representatives (nominated members)	20									
69.	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>No. of meeting held during the year with dates : 1</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td></td> <td>dd-mm-yyyy </td> <td></td> </tr> <tr> <td>1</td> <td>04-12-2015</td> <td></td> </tr> </tbody> </table>		Sr. No.	No. of meeting held during the year with dates : 1	Action		dd-mm-yyyy 		1	04-12-2015	
Sr. No.	No. of meeting held during the year with dates : 1	Action									
	dd-mm-yyyy 										
1	04-12-2015										
70.	if the works committee had not been functioning, the difficulties encountered in the constitution/functioning	10									
71.	Number of Unions in the establishment	20									

Figure 3-23

Enter following information for The Industrial Disputes Act, 1947 and The Industrial Disputes (Central) Rules, 1957:

- If the works committee has been functioning : Specify Yes or No
- Date of its constitution: Select date of constitution



- No. of workmen's representatives (elected members): Enter value for number of workmen's representatives (elected members)
- No. of employer's representatives (nominated members): Enter value for number of employer's representatives (nominated members)
- Enter number of meetings held during the year with dates:
- Click  to add record
- If the works committee had not been functioning, the difficulties encountered in the constitution/functioning : Specify if the works committee had not been functioning, the difficulties encountered in the constitution/functioning
- Number of Unions in the establishment : Enter value for Number of Unions in the establishment

**Q. Number of workers discharged, dismissed, retrenched or whose services were terminated during the year:**

Q. Number of workers discharged, dismissed, retrenched or whose services were terminated during the year :

	Discharged	Dismissed	Retrenched	Terminated/Removed
No. of Workers	10	20	30	40

Figure 3-24

- Enter values for Number of workers discharged, dismissed, retrenched or whose services were terminated during the year

**R. Man-days lost during the year on account of:**

R. Man-days lost during the year on account of :

Sr. No	Reasons	No. of Man-days lost	Loss in term of money (Rs.)
72.	Strike	10	1000
73.	Lockout	20	2000
74.	Fatal Accidents		
75.	Non-fatal accidents/serious accidents in Mines		

☒ Certified that the information submitted in the Annual Return is correct to the best of my knowledge.\*

Save Draft Prev Save Cancel

Figure 3-25

Enter Man-days lost during the year on account of:

- Strike
- Lockout
- Fatal Accidents
- Non-fatal accidents/serious accidents in Mines
- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Save** to Save the Form. Upon save Consolidated CLC Return with all filled details will be displayed: You can sign the form using e-Sign or Digital Sign functionality:



✔ Record Updated successfully.

SHRAM SUVIDHA / नम श्रमिणः  
Ministry of Labour & Employment / नम श्रम सेवामें मंत्रालय  
Government of India / भारत सरकार  
Common Annual Return for CLC Acts

Acknowledgement Number : - Date of Return : -

**(A) General Information Details**

**Establishment Details**

Name of Establishment & Address	DELTA PRECISION BALLS CO. PVT LTD., B-22, PHASE-E, Gautam Buddha Nagar, Uttar Pradesh.		
Date of Opening	20-02-2014	Labour Identification Number	1-6122-9462-4
Longitude		Latitude	

Data Source: Online

**Employer/Owner Details**

Address	cg road, near panchvati, off center mall, Ahmedabad, Gujarat - 379997		
Name	silvertouch	Email ID	silver@touch.com
Tel. No.	9792154545	Mob. No.	4766096547
Longitude		Latitude	

**Manager/Person/Agent details, responsible for supervisor and control of establishment Details**

Address	cg road, near panchvati, off center mall, Rajkot, Gujarat - 359998		
Name	supl	Email ID	supl@silver.com
Tel. No.	8754545454	Mob. No.	8565985654
Longitude		Latitude	

**Working hours and weekly rest day Details**

Number of working days during the year	300	Number of men-days during the year	100
Daily hours of work	5	Day of weekly holidays	Monday, Tuesday, Wednesday
Number of shift worked	2		

**(B) Common Information Details**

**Wage Rates**

Category	Rates of Wages	No. of Regular workers	No. of Contract workers		
			Male	Female	Adolescent
Highly Skilled	10	1	1	1	1

**(a) Details of Payments**

Gross Wages Paid		Deductions			Net Wages Paid	
In Case	In Kind	Fines	Damage or loss	Others	In Case	In Kind
100	200	300	400	100	10	10

**(b) Number of workers who were granted leave with wages during the year**

No. of Workers	10	Current Year	2015
Total Employees	27		

**Details of various welfare amenities provided under the statutory schemes**

Nature of various welfare amenities provided	Availability	Statutory (specify the statute)
Ambulance	Yes	Yes - PDW

Figure 3-26



(C) Employee Information				
Details of Principal Employer/Contractor Labour				
Address		lg road , near panchvali, off center mall, Ahmedabad , Gujarat - 379990		
Longitude		Latitude		
Name of the principal employer	sachin	Date of commencement of establishment	02-12-2015	
Number of Contractors engaged in establishment during the year(In the case of a principal employer)	10	Total number of the days worked by contract labour during the year	20	
Total number of the man-days worked by contract labour during the year	10	Name of Manager Agent(In case of mines)	sachin	
Email ID	sachin@sachin.com	Telephone Number	25455954	
Mobile Number	884554545			
Maximum number of persons employed in any day during the year				
Males	Females	Adolescents(between the age of 14 to 18 years.)	Children(below 14 years of age.)	Total
100	200	10	20	330
Employers Registration/License Number				
Name		Registration/License	Registration No/License No(If Yes)	
The building and other Construction Workers(Regulation of Employment and Conditions of Service) Act, 1950.		Yes	11	
The Contract Labour(Regulation and Abolition) Act, 1970.		Yes	22	
The Inter-State Migrant workmen(regulation of Employment and condition of Service) Act, 1979.		No		
The Employment Provident Funds and Miscellaneous Provision Act, 1952.		No		
The Employees state Insurance Act, 1948.		No		
The mines Act, 1952-Notice of opening under regulation 3 of Coal Mine Regulation, 1957 or Regulation 3 of Metaliferous Mines Regulation, 1961.		No		
The Factories Act, 1948.		No		
The Motor Transport Workers Act, 1961.		No		
The Shops and Establishments Act(State Act).		No		
Any other Act.		No		
(D) Maternity				
Date of opening of establishment	20-02-2014	Date of closing, if closed	07-12-2015	
Name of Medical Officer		Qualification of Medical Officer		
mukesh		mbbs		
03 (i) Is medical officer resident at the mines or circus?	Yes	03 (ii) If a part time, how often does he/she pay visit to establishment?		
03 (iii) Is there any Hospital?	Yes	03 (iv) If so, how many beds are provided?	10	
03 (vi) Is there a lady Doctor?	No	03 (vii) If so, what is her qualification?		
03 (viii) Is there a qualified mid-wife?	No	03 (viii) Has any crèche been provided?	0	

Figure 3-27

(E) House provided under Maternity Benefit Act, 1961/2 Maternity Benefit (Mines and Mines) Rules, 1961/30 ACT, 1961/48			
Total no. of female employees in the establishment	10	Total no. days of leave granted	20
No. of employees granted maternity leave as provided by 4(a)	00		
(F) Construction Details			
Construction Details			
A - Maximum number of building workers employed on any day during the year	1	B - The number of accidents that took place during the year	2
W100 - The number of accidents resulting in establishment of building workers for less than 48 hours	0	W100 - The number of workers involved	0
W100 - The number of days lost	0	W100 - The number of accidents resulting in establishment of building workers for more than 48 hours but not resulting in any permanent partial or permanent total disablement	0
W100 - The number of building workers involved	0	W100 - The number of man-days lost on account of such accidents	0
W100 - The number of accidents resulting in permanent partial or total disablement	0	W100 - The number of building workers involved	0
W100 - The number of man-days lost on account of such accidents	0	W100 - The number of accidents resulting in deaths of building workers and the number of resultant deaths	0
C - Change if any, in the management/establishment, its location, or other particulars furnished to the registering officer in the declaration for registration indicating when the change			
(F) Payment and Bonus Details			
Payment and Bonus Details			
Total amount payable as bonus	0000	Percentage of bonus declared	10.00
Date on which payment made	09-12-2015	Total amount of bonus actually paid	10000
Settlement, if any, reached	1	Whether bonus has been paid to all the employees, if not, reasons for non-payment	1
Remarks	good medium	Remarks	medium
Settlement Description	Description		
(G) Migrant Details			
Number of contractors contract at the establishment during the year	10	Name of Work/operation in which other state migrant workers were employed	city
Total number of man-days of inter-state migrant workers worked	10	Maximum number of inter-state migrant workers employed	20
Total number of days during the year on which migrant workers were employed	20		

Figure 3-28

SHRIMP (Annual Return)			
The Industrial Disputes Act, 1947 and The Industrial Disputes (Central) Rules, 1947			
41. If the works committee has been functioning			Yes
42. Date of the constitution			10-12-2019
43. No. of workers' representatives (elected members)			10
44. No. of employer's representatives (nominated members)			05
45. No. of. No. of meeting held during the year with date			05.12.2019
46. If the works committee had not been functioning, the difficulties encountered in the constitution/functioning			10
47. Number of Unions in the establishment			05
Industrial Disputes Act Rules			
No. of Workers	Discharged	Dismissed	Terminated/Retired
10	05	05	05
Reasons for not filing the return on account of			
48. No.	Reason	Registration No.	Registration No. (Address No. of Work)
1	Other	10	1000
2	Unemployed	20	2000
3	Other Accounts		
4	Non-fatal accidents/serious accidents in 2019		

I certify that the information submitted in the Annual Return is correct to the best of my knowledge.

Your Online Annual Return will be submitted to :-  
Office of A.C. Home Office, between Geeta Building, 4th Floor, Parliament Street, New Delhi, Delhi-110001

[Digital Signature](#)
[E-Sign](#)
[Edit Return](#)
[Go To Listing](#)

Figure 3-29

- Click **Digital Signature** to sign the Form digitally
- Click **Edit Return** to edit the Form
- Click **Go To Listing** to go to listing page
- Click **E-Sign** to e-Sign the Form

### 3.8.1 E-Sign

**eSign**

Note: We will not store/save this Aadhaar Number, Aadhaar Number will be used for eSign process only.

Enter Aadhaar Number:

**Submit**

Figure 3-30

- Enter Aadhar Number and click **Submit** button. An OTP will be sent to your

**Enter OTP**

Note: Please input the One Time Password which was sent to your Mobile Number

Enter OTP:

**Submit**
**Resend OTP**

Figure 3-31

- Enter OTP and click **Submit** button. System displays message as:



Figure 3-32

Home / Ctc Annual Return View

List of Filed Returns [ Displaying 1 to 2 of 2 ]

Lin + Keyword Go! Page 1 of 1 Limit : 10

[ Note: if LIN not available, register for LIN ]

Note: To file revised return, Please click at View more against any Establishment

Sr No	Establishment Name	Address	Returns
1	DELTA PRECISION BALLS CO. PVT LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	2015 (1) <a href="#">View More</a>
2	Star Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	2016 (2) 2017 (2) 2014 (1) <a href="#">View More</a>

Figure 3-33

LIST OF RETURNS				
Sr No	Year	Acknowledgement No	Date of Submission	Action
1	2015	0	31-05-2018	<a href="#">Download</a> <a href="#">Print</a> <a href="#">Refresh</a> <a href="#">Revised Draft</a>

Figure 3-34

Acknowledgement

Dear User,

Common Annual Return of **DELTA PRECISION BALLS CO. PVT LTD** has been submitted successfully for the year **2015** on **31-05-2018** with Acknowledgement no. under following Act(s)

1. Minimum Wages Act, 1948
2. Contract Labour Act, 1970
3. Payment of Wages Act, 1936
4. The BOCW Act, 1996
5. The Payment of Bonus Act, 1965
6. Inter State Migrant Workmen Act 1979
7. The Industrial Disputes Act, 1947
8. The Maternity Benefits Act, 1961

Thankyou ...

[Download Pdf](#)

Figure 3-35