



Unified Shram Suvidha Portal CLC Annual Return

0.1 Version

**For,
Ministry of Labour & Employment
Government of India**

Prepared by:



Silver Touch Technologies Ltd.



Revision History:

VERSION	REVISION DATE	REVISION BY	REVIEWED BY	DESCRIPTION
0.1	31-May-2015	Syamala Sharma	Dashrath Gadhvi	Draft!



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1 Introduction

The Ministry of Labour & Employment has developed a unified Web Portal 'Shram Suvidha', catering to four major organizations under its aegis: Office of Chief Labour Commissioner (Central); Directorate General of Mines Safety; Employees' Provident Fund Organization; and Employees' State Insurance Corporation. The Unified Shram Suvidha Portal is developed to facilitate reporting of Inspections, and submission of Returns. The Unified Shram Suvidha Portal has been envisaged as a single point of contact between employer, employee and enforcement agencies bringing in transparency in their day-to-day interactions. For integration of data among various enforcement agencies, each inspectable unit under any Labour Law has been assigned one Labour Identification Number (LIN).

This document is exclusively intended for the use of Administrator to File CLC Annual Return.

1.1 Abbreviations

Abbreviation	Full Form
CLC	Chief Labour Commissioner Act
ISMW Act	Inter State Migrant Workers Act
BOCW	Building & Other Construction Workers
MB Act	Maternity Benefit Act
ID Act	Industrial Disputes Act

1.2 Intended Audience

Front end/Registered Users, who have linked/registered establishment and that establishment is Enforced CLC Act.

2 Login

Enter site URL <https://registration.shramsuvudha.gov.in/> in the address bar of your internet browser and press enter key. Home page will be displayed:



Figure 2-1

Click  Login on top right corner of Home Page; Login screen will be displayed.

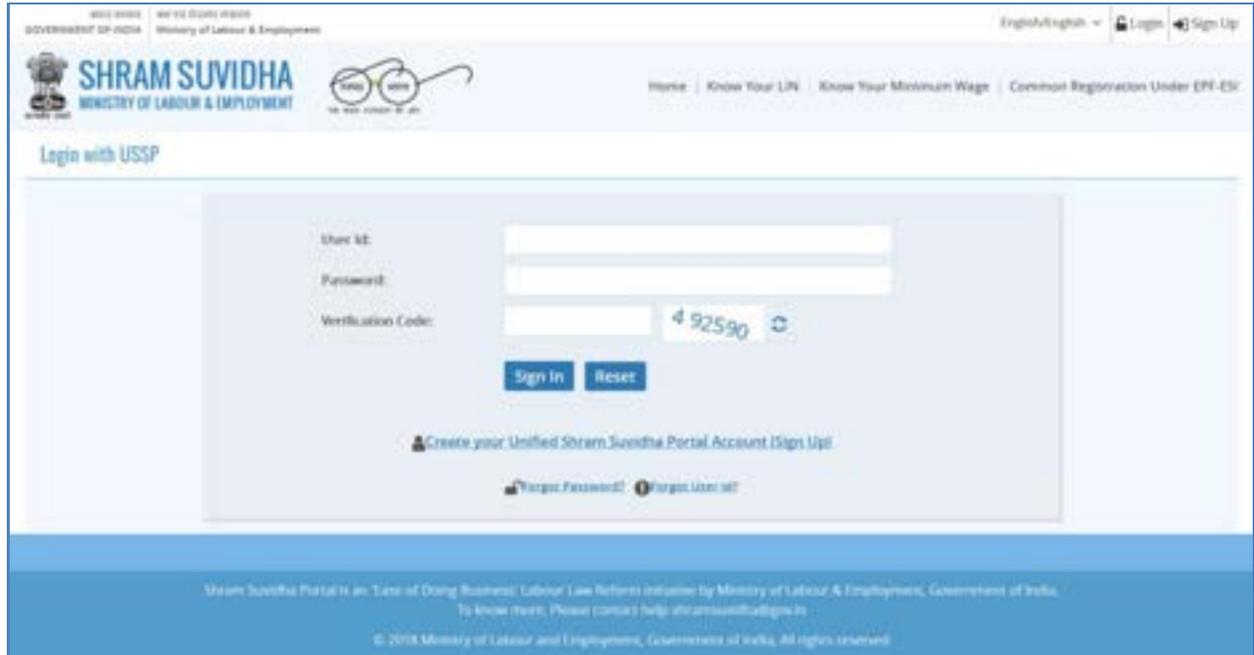
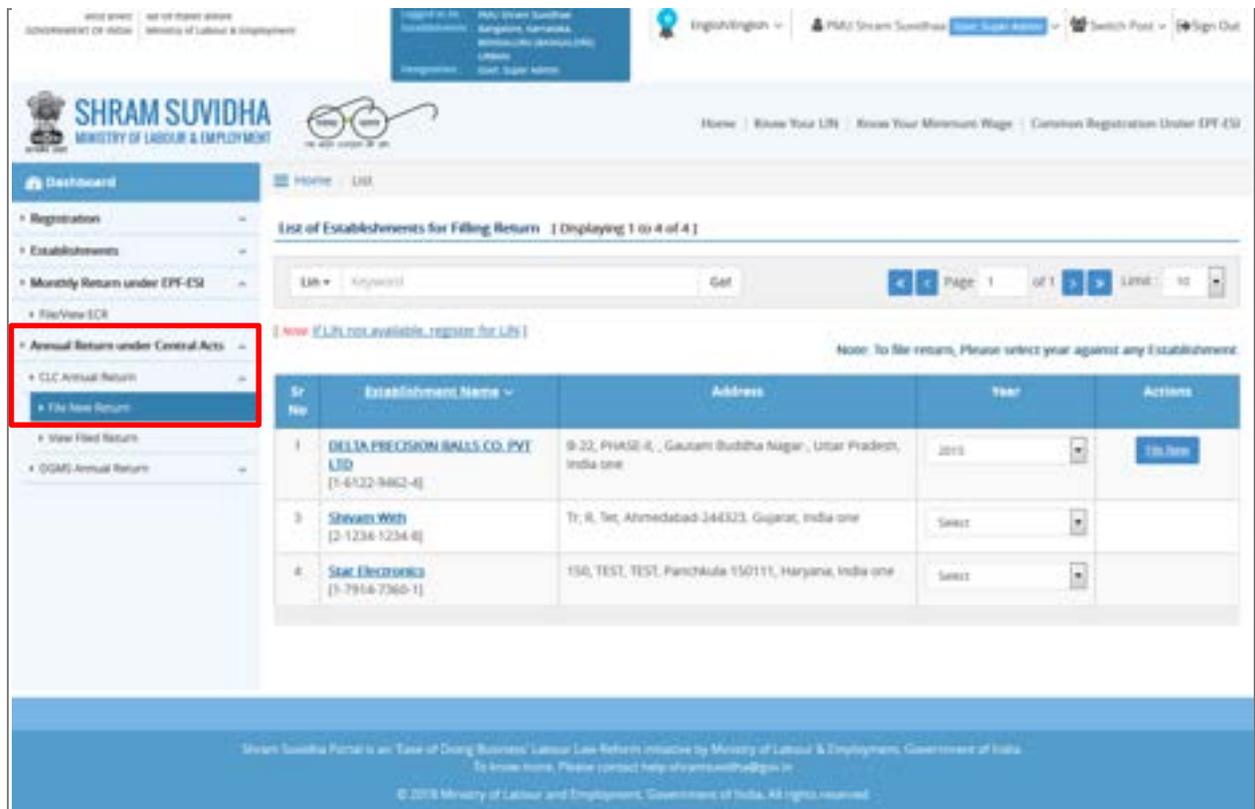


Figure 2-2

- Enter User Id and Password, enter verification code as displayed and click **Sign In**
- Click **Reset** to rearrange all the details you have written in login form
- Dashboard will be displayed for the logged in user

3 CLC Manual Annual Return

Path: Annual Returns under Central Acts >>CLC Manual Annual Return



The screenshot shows the SHRAM SUVIDHA portal interface. On the left sidebar, the menu item 'Annual Return under Central Acts' is highlighted with a red box, and its sub-item 'File New Return' is also visible. The main content area displays a table titled 'List of Establishments for Filing Return' with the following data:

Sr No	Establishment Name	Address	Year	Actions
1	DELTA PRECISION BALLS CO. PVT. LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	2019	File/View
3	Shivam With [2-1234-1234-6]	Tt, R, Ter, Ahmedabad-344323, Gujarat, India one	Select	
4	Sank Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	Select	

Figure 3-1

Select New Return from Left Panel:

List of CLC Returns with status will be displayed on right panel with following column headings:

- Sr No.
- Establishment Name
- Address
- Year
- Actions
- Based on Year Selection Action will be displayed as shown below:
- Select Year from dropdown:

Sr No	Establishment Name	Address	Year	Actions
1	DELTA PRECISION BALLS CO. PVT LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	Select	
3	Shyam With [2-1234-1234-8]	Tt, R, Tet, Ahmedabad-244323, Gujarat, India one	2015	File New
4	Star Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	Select	

Figure 3-2

OR

Sr No	Establishment Name	Address	Year	Actions
1	DELTA PRECISION BALLS CO. PVT LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	2017	Drafted
3	Shyam With [2-1234-1234-8]	Tt, R, Tet, Ahmedabad-244323, Gujarat, India one	Select	
4	Star Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	Select	

Figure 3-3

You can either fill new File or can start editing the Drafted Version to File CLC Return.

Click [File New](#) to continue filing CLC Form;

Home / CLC Annual Return List / CLC Act List

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh.

LIN: 1-6122-9462-4 | Return Year: 2015

Sr. No.	Select Act(s) to file Annual Return	I agree to file returns	Status on Date
1	Minimum Wages Act, 1948	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
2	Contract Labour Act, 1970	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
3	Payment Of Wages Act, 1936	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required

Retrieve Data from Previous Return Fresh Entry
 [Note: You have not filed any previous year return]

[Add Act\(s\)](#)

[Save](#) [Cancel](#)

Figure 3-4

You will have options to fetch the DATA from your previous Year Return or you can Fill Fresh Entry.

If you select First option the data from your previous Year Return will be fetched, you just need to submit.

Here, in this manual Fresh Entry option is explained for your convenience!

Select [Fresh Entry](#) radio button and click [Save](#) button.

CLC Annual Return Act List		
Sr. No.	<input checked="" type="checkbox"/>	Select Act(s)
1	<input checked="" type="checkbox"/>	The Maternity Benefits Act, 1961
2	<input checked="" type="checkbox"/>	The Industrial Disputes Act, 1947
3	<input checked="" type="checkbox"/>	Inter State Migrant Workmen Act 1979
4	<input checked="" type="checkbox"/>	The Payment of Bonus Act, 1965
5	<input checked="" type="checkbox"/>	The BOCW Act, 1996

Figure 3-5

Select Acts by checking the checkbox for filling the Return and click button.

Home / CLC Annual Return List / CLC Act List

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

Sr. No.	Select Act(s) to file Annual Return	I agree to file return	Status on Date
1	Minimum Wages Act, 1948	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
2	Contract Labour Act, 1970	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
3	Payment Of Wages Act, 1936	<input checked="" type="radio"/> Yes <input type="radio"/> No	Required
4	The Maternity Benefits Act, 1961	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✖
5	The Industrial Disputes Act, 1947	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✖
6	Inter State Migrant Workmen Act 1979	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✖
7	The Payment of Bonus Act, 1965	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✖
8	The BOCW Act, 1996	<input checked="" type="radio"/> Yes <input type="radio"/> No	Not Submit Yet ✖

Retrieve Data from Previous Return Fresh Entry
 [Note: You have not filed any previous year return]

Figure 3-6

Selected acts will be displayed: Select YES, incase if are filing the Return with specific Act and Click button.

CLC Return Form has following tabs:

- [General Info](#)
- [Common Info](#)
- [Employees Info](#)
- [MB Act](#)
- [BOCW Act](#)
- [PB Act](#)
- [ISMW Act](#)
- [ID Act](#)

3.1 General Info

A. Establishment Detail

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

Common Info | Common Info | Employees Info | MB Act | BOCW Act | PB Act | ISMW Act | ID Act

A. Establishment Details

Name of Establishment : DELTA PRECISION BALLS CO. PVT LTD
 LIN : [1-6122-9462-4]
 Address : B-22, PHASE-II, , Gautam Buddha Nagar, Uttar Pradesh -
 Geo-Coordinates :
 Longitude : --
 Latitude : --
 Date of Opening : 20-02-2014

Figure 3-7

System fetches Establishment details from registration detail;

B. Employer/Owner Detail

B. Employer/Owner Details

1. Name: silvertouch

2. Email ID: silver@touch.com

3. Telephone No.: 0792154545

4. Mobile No.: 4785698547

5. Address*

cg road

off center mall

Armedabad

near panchwati

Gujarat

379997

Use Google map for Geo-Coordinates

Geo Co-ordinates

Longitude:

Please fill proper address and Pin Code to get actual Geo-coordinates

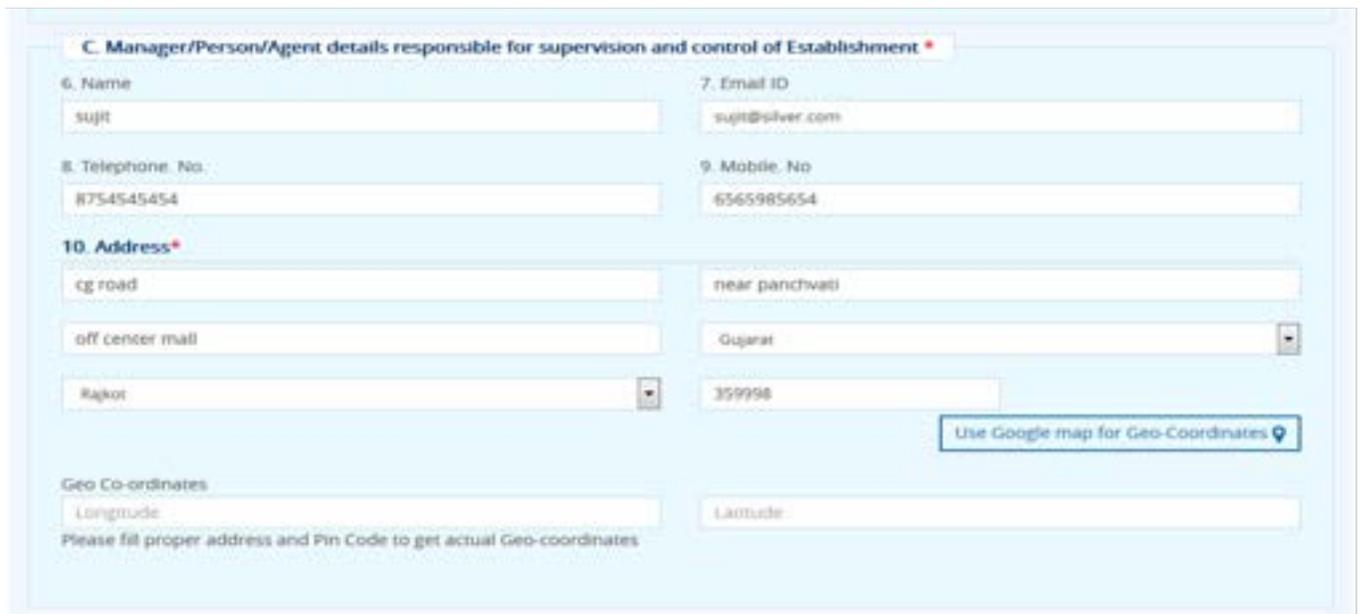
Latitude:

Figure 3-8

Enter following detail:

- Name
- Email ID
- Telephone. No.
- Mobile. No
- **Address:** Enter Address detail including PIN code You can user Google Map to get Geo Coordinates by selecting [Use Google map for Geo-Coordinates](#)

C. Manager/Person/Agent details responsible for supervision and control of Establishment *



The screenshot shows a web form titled "C. Manager/Person/Agent details responsible for supervision and control of Establishment *". The form contains the following fields:

- 6. Name: sujit
- 7. Email ID: sujit@silver.com
- 8. Telephone. No.: 8754545454
- 9. Mobile. No: 6565985654
- 10. Address:
 - cg road
 - off center mall
 - Rajkot
 - near panchwati
 - Gujarat
 - 359998
- Geo Co-ordinates:
 - Longitude
 - Latitude

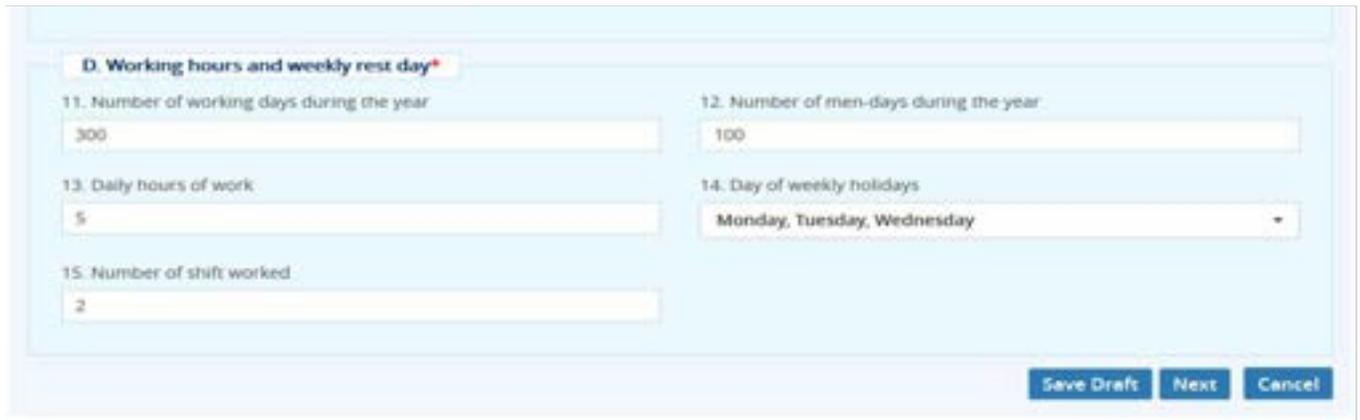
There are two buttons labeled "Use Google map for Geo-Coordinates" with location pin icons, one above the address fields and one below the longitude/latitude fields. A note at the bottom of the form reads: "Please fill proper address and Pin Code to get actual Geo-coordinates".

Figure 3-9

Enter Address detail:

- Name
- Email ID
- Telephone. No.
- Mobile. No
- **Address:** Enter Address detail including PIN code You can user Google Map to get Geo Coordinates by selecting [Use Google map for Geo-Coordinates](#)

D. Working hours and weekly rest day*



D. Working hours and weekly rest day*	
11. Number of working days during the year	12. Number of men-days during the year
300	100
13. Daily hours of work	14. Day of weekly holidays
5	Monday, Tuesday, Wednesday
15. Number of shift worked	
2	

Save Draft Next Cancel

Figure 3-10

Enter following detail:

- Number of working days during the year
- Number of men-days during the year
- Daily hours of work
- Day of weekly holidays
- Number of shift worked
- Click **Save Draft** to save the Form as Draft
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

3.2 Common Info

E. Wage Rates

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info	Common Info	Employees Info	MB Act	BOCW Act	PB Act	ISMW Act	ID Act
--------------	--------------------	----------------	--------	----------	--------	----------	--------

E. Wage Rates									
Sr. No.	Category	Rates of Wages	No. of Regular workers			No. of Contract workers			
			Male	Female	Adolescent	Male	Female	Adolescent	
	Skilled	10	2	1	1	1	2	3	+
1	Highly Skilled	10	1	1	1	1	12	1	x

Figure 3-11

Enter wage rates for **Skilled** and **Highly Skilled** workers such as:

- Sr. No.
- Category
- Rates of Wages
- No. of Regular workers
- Male
- Female
- Adolescent
- No. of Contract workers
- Male
- Female
- Adolescent
- Click  to add record
- Click  to delete record

F. Details of Payments

Gross Wages Paid		Deductions			Net Wages Paid	
In Cash	In Kind	Fines	Damage or loss	Others	In Cash	In Kind
100	200	300	400	100	10	10

Figure 3-12

Enter details of payments as explained below: Enter values in terms of **Cash** or **In Kind**.

- Gross Wages Paid
- Deductions
- Net Wages Paid

G. Number of workers who were granted leave with wages during the year



Figure 3-13

Enter Number of workers who were granted leave with wages during the year:

- No. of workers granted leave with wages
- During the year (specify year)
- Total number of workers

H. Details of various welfare amenities provided under the statutory schemes



Sr. No.	Nature of various welfare amenities provided	Availability	Statutory (specify the statute)
	Select	<input type="radio"/> Yes <input checked="" type="radio"/> No	
1	Ambulance	<input checked="" type="radio"/> Yes <input type="radio"/> No	POW

Figure 3-14

Enter following details of various welfare amenities provided under the statutory schemes:

- Sr. No.
- Nature of various welfare amenities provided – Select value from dropdown list and specify availability as (Yes or No)
- Availability
- Statutory (specify the statute)
- Click  to add record
- Click  to delete record

- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

3.3 Employees Info

I. Details of Principal Employer, Contractor and Contract Labour

CLC Annual Return for : DELTA PRECISION BALLS CO, PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info | Common Info | **Employees Info** | MS Act | BOCW Act | PE Act | ISMW Act | ID Act

I. Details of Principal Employer, Contractor and Contract Labour

19. Name of the principal employer*

20. Date of commencement of establishment*

21. Number of Contractors engaged in establishment during the year (in the case of a principal employer)

22. Total number of the days worked by contract labour during the year

23. Total number of the man-days worked by contract labour during the year

24. Name of Manager Agent (in case of mines):

25. Address

26. E-mail id

27. Telephone Number

28. Mobile Number

[Use Google map for Geo-Coordinates](#)

Geo Co-ordinates

Please fill proper address and Pin Code to get actual Geo-coordinates

Figure 3-15

Enter following detail for Principal Employer, Contractor and Contract Labour:

- Name of the principal employer*- Enter name of the principal employer
- Date of commencement of establishment*- select establishment commencement date
- Number of Contractors engaged in establishment during the year (in the case of a principal employer)- Enter number of Contractors engaged in establishment during the year (in the case of a principal employer)
- Total number of the days worked by contract labour during the year: Enter total number of days worked by contract labour during the year
- Total number of the man-days worked by contract labour during the year: Enter total number of the man-days worked by contract labour during the year
- Name of Manager Agent (in case of mines): Enter name of the manager in case of mines
- Address:
- Email ID
- Telephone. No.
- Mobile. No
- Enter Address detail (Location, State)including PIN code You can user Google Map to get Geo Coordinates by selecting [Use Google map for Geo-Coordinates](#)

J. Maximum number of persons employed in any day during the year

J. Maximum number of persons employed in any day during the year				
Males	Females	Adolescents(between the age of 14 to 18 years.)	Children(below 14 years of age.)	Total
100	200	10	20	330

Figure 3-16

Enter Maximum number of persons employed in any day during the year:

- Males
- Females
- Adolescents (between the age of 14 to 18 years.)
- Children (below 14 years of age.)
- Total – will be calculated automatically

K. Employer's Registration/License Number

K. Employer's Registration/License Number			
Sr. No.	Name	Registrations/Licence	Registration No/Licence No(if Yes)
29.	The building and other Construction Workers(Regulation of Employment and Conditions of Service) Act, 1996.	<input checked="" type="radio"/> Yes <input type="radio"/> No	11
30.	The Contract Labour(Regulation and Abolition) Act, 1970.	<input checked="" type="radio"/> Yes <input type="radio"/> No	22
31.	The Inter-State Migrant workmen(regulation of Employment and condition of Service) Act, 1979.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
32.	The Employment Provident Funds and Miscellaneous Provision Act, 1952.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
33.	The Employees state Insurance Act, 1948.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
34.	The mines Act, 1952-Notice of opening under regulation 3 of Coal Mine Regulation, 1957 or Regulation 3 of Metalliferous Mines Regulation, 1961.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
35.	The Factories Act, 1948.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
36.	The Motor Transport Workers Act, 1961.	<input type="radio"/> Yes <input checked="" type="radio"/> No	
37.	The Shops and Establishments Act(State Act).	<input type="radio"/> Yes <input checked="" type="radio"/> No	
38.	Any other Act.	<input type="radio"/> Yes <input checked="" type="radio"/> No	

Figure 3-17

Enter Employer's Registration/License Number for various acts;

- Select values "Yes" or "No" and specify registration / License number
- Click to save the Form as Draft
- Click to reach to previous page
- Click to proceed with next tab
- Click to discard filing

3.4 MB Act

Home / CLC Annual Return List / CLC Act List / CLC Annual Return Registration

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info Common Info Employees Info **MB Act** BOCW Act PD Act ISMW Act ID Act

39.	Date of opening of establishment	20-02-2014
40.	Date of closing, if closed	07-12-2015 

Sr No	Name of Medical Officer	Qualification of Medical Officer	
	<input type="text"/>	<input type="text"/>	
1	mukesh	mbbs	

41.	Is medical officer resident at (the mines or circus)?	<input checked="" type="radio"/> Yes <input type="radio"/> No
42.	If a part time, how often does he/she pay visit to establishment?	<input type="text"/>
43.	Is there any Hospital?	<input checked="" type="radio"/> Yes <input type="radio"/> No
44.	If so, how many beds are provided?	<input type="text" value="10"/>
45.	Is there a lady Doctor?	<input type="radio"/> Yes <input checked="" type="radio"/> No 
46.	If so, what is her qualification?	<input type="text"/>
47.	Is there a qualified mid-wife?	<input type="radio"/> Yes <input checked="" type="radio"/> No
48.	Has any creche been provided?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Figure 3-18

Enter following detail for MB Act:

- Date of opening of establishment: Select date of opening of establishment
- Date of closing, if closed : Select date, if the establishment is closed

Enter following detail for Medical Officer:

- Sr.No
- Name of Medical Officer: Enter name of medical officer

- Qualification of Medical Officer: Enter qualification of medical officer
- Click  to add record
- Click  to delete specific medical officer

Specify following detail with respect to the medical officer by selecting “Yes” or “No”

- Is medical officer resident at (the mines or circus)?
- If a part time, how often does he/she pay visit to establishment?
- Is there any Hospital?
- If so, how many beds are provided?
- Is there a lady Doctor?
- If so, what is her qualification?
- Is there a qualified mid-wife?
- Has any creche been provided?

L. Leave Granted under Maternity Benefit Act, 1961 Maternity Benefit (Mines and Circus) Rules 1963/ESI ACT, 1948



L. i) Leave Granted under Maternity Benefit Act, 239623 Maternity Benefit (Mines and Circus) Rules 23923/ESI ACT, 23948		
49.	Total no. of female employees in the establishment	10
50.	Total no. days of leave granted	20
51.	No. of employees granted maternity leave/benefited by ESI	30

Figure 3-19

Specify the details regarding leaves granted under Maternity Benefit Act:

- Total no. of female employees in the establishment
- Total no. days of leave granted
- No. of employees granted maternity leave/benefited by ESI
- Click  to save the Form as Draft
- Click  to reach to previous page
- Click  to proceed with next tab
- Click  to discard filing

3.5 BOCW Act

M. BOCW Act, 1996 and BOCW (Central) Rules, 1998

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN- 1-6122-9462-4 | Return Year- 2015

General Info	Common Info	Employees Info	MF Act	BOCW Act	FE Act	ISMW Act	ID Act
M. BOCW Act, 1996 and BOCW (Central) Rules, 1998							
A	Maximum number of building workers employed on any day during the year						<input type="text" value="1"/>
B	The number of accidents that took place during the year						<input type="text" value="2"/>
B23(i)	The number of accidents resulting in disablement of building workers for less than 48 hours						<input type="text" value="3"/>
B23(i)	The number of building workers involved						<input type="text" value="4"/>
B23(ii)	The number of man-days lost						<input type="text" value="5"/>
B6(i)	The number of accidents resulting in disablement of building workers beyond 48 hours but not resulting in any permanent partial or permanent total disablement						<input type="text" value="6"/>
B6(i)	The number of building workers involved						<input type="text" value="7"/>
B6(ii)	The number of man-days lost on account of such accidents						<input type="text" value="8"/>
B5(i)	The number of accidents resulting in permanent partial or total disablement						<input type="text" value="9"/>
B5(i)	The number of building workers involved						<input type="text" value="10"/>
B5(ii)	The number of man-days lost on account of such accidents						<input type="text"/>
B4(i)	The number of accidents resulting in deaths of building workers and the number of resultant deaths						<input type="text"/>
C	Change if any, in the management establishment, its location, or other particulars furnished to the registering officer in the application for registration indicating also the dates						<input type="text"/>

Figure 3-20

Enter number of workers employed under following clauses:

- Maximum number of building workers employed on any day during the year
- The number of accidents that took place during the year
- The number of accidents resulting in disablement of building workers for less than 48 hours
- The number of building workers involved

- The number of man-days lost
- The number of accidents resulting in disablement of building workers beyond 48 hours but not resulting in any permanent partial or permanent total disablement
- The number of building workers involved
- The number of man-days lost on account of such accidents
- The number of accidents resulting in permanent partial or total disablement
- The number of building workers involved
- The number of man-days lost on account of such accidents
- The number of accidents resulting in deaths of building workers and the number of resultant deaths
- Change if any, in the management establishment, its location, or other particulars furnished to the registering officer in the application for registration indicating also the dates
- Click  to save the Form as Draft
- Click  to reach to previous page
- Click  to proceed with next tab
- Click  to discard filing

3.6 PB Act

N. Number of employees benefited by bonus payments

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

The screenshot shows a web form for reporting bonus payments under the Payment of Bonus Act (PB Act). The form is titled 'N. Number of employees benefited by bonus payments'. It contains the following fields and options:

- 52. Total amount payable as bonus:** Text input field with value '5000'.
- 53. Percentage of bonus declared:** Text input field with value '10.00'.
- 54. Date on which payment made:** Date picker showing '09-12-2015'.
- 55. Total amount of bonus actually paid:** Text input field with value '10000'.
- 56. Settlement, if any, reached:** Radio buttons for 'Yes' (selected) and 'No'.
- 57. Whether bonus has been paid to all the employees, if not, reasons for non-payment:** Radio buttons for 'Yes' (selected) and 'No'.
- 59. Remarks:** Text area containing 'good medical'.
- Settlement Description:** Text area for providing details of the settlement.

At the bottom right of the form, there are four buttons: 'Save Draft', 'Prev', 'Next', and 'Cancel'.

Figure 3-21

Enter following information for Number of employees benefited by bonus payments:

- Total amount payable as bonus: Enter total amount payable as bonus
- Percentage of bonus declared: Enter percentage of bonus
- Date on which payment made: Select payment date from calendar
- Total amount of bonus actually paid: Enter total amount of bonus actually paid
- Settlement, if any, reached (specify values Yes / No)
- Whether bonus has been paid to all the employees, if not, reasons for non-payment (specify values Yes / No)
- Reasons: Specify reason for not paying bonus

- Remarks: Enter remarks
- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

3.7 ISMW Act

O. Migrant Details

Home / CLC Annual Return List / CLC Act List / CLC Annual Return Registration

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info | Common Info | Employees Info | MB Act | BOCW Act | FE Act | **ISMW Act** | ID Act

O. Migrant Details

60. Number of Contractors worked in the establishment during the year	61. Nature of Work/Operation in which inter-state migrant workmen were employed
<input type="text" value="10"/>	<input type="text" value="city"/>
62. Total number of man-days of inter-state migrant workmen worked	63. Maximum number of inter-state migrant workmen employed
<input type="text" value="10"/>	<input type="text" value="20"/>
64. Total number of days during the year on which migrant workmen were employed	
<input type="text" value="30"/>	

Save Draft **Prev** **Next** **Cancel**

Figure 3-22

Enter following detail for ISMW Act:

- Number of Contractors worked in the establishment during the year
- Nature of Work/Operation in which inter-state migrant workmen were employed
- Total number of man-days of inter-state migrant workmen worked
- Maximum number of inter-state migrant workmen employed
- Total number of days during the year on which migrant workmen were employed

- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Next** to proceed with next tab
- Click **Cancel** to discard filing

3.8 ID Act

P. The Industrial Disputes Act, 1947 and The Industrial Disputes (Central) Rules, 1957:

Home / CLC Annual Return List / CLC Act List / CLC Annual Return Registration

CLC Annual Return for : DELTA PRECISION BALLS CO. PVT LTD, Gautam Buddha Nagar, Uttar Pradesh,

LIN: 1-6122-9462-4 | Return Year: 2015

General Info Common Info Employees Info MB Act BOCW Act PB Act ISMW Act **ID Act**

P. The Industrial Disputes Act, 1947 and The Industrial Disputes (Central) Rules, 1957

65.	If the works committee has been functioning	<input checked="" type="radio"/> Yes <input type="radio"/> No									
66.	Date of its constitution	10-12-2015 									
67.	No. of workmen's representatives (elected members)	10									
68.	No. of employer's representatives (nominated members)	20									
69.	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>No. of meeting held during the year with dates : 1</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td></td> <td>dd-mm-yyyy </td> <td></td> </tr> <tr> <td>1</td> <td>04-12-2015</td> <td></td> </tr> </tbody> </table>		Sr. No.	No. of meeting held during the year with dates : 1	Action		dd-mm-yyyy 		1	04-12-2015	
Sr. No.	No. of meeting held during the year with dates : 1	Action									
	dd-mm-yyyy 										
1	04-12-2015										
70.	if the works committee had not been functioning, the difficulties encountered in the constitution/functioning	10									
71.	Number of Unions in the establishment	20									

Figure 3-23

Enter following information for The Industrial Disputes Act, 1947 and The Industrial Disputes (Central) Rules, 1957:

- If the works committee has been functioning : Specify Yes or No
- Date of its constitution: Select date of constitution

- No. of workmen's representatives (elected members): Enter value for number of workmen's representatives (elected members)
- No. of employer's representatives (nominated members): Enter value for number of employer's representatives (nominated members)
- Enter number of meetings held during the year with dates:
- Click  to add record
- If the works committee had not been functioning, the difficulties encountered in the constitution/functioning : Specify if the works committee had not been functioning, the difficulties encountered in the constitution/functioning
- Number of Unions in the establishment : Enter value for Number of Unions in the establishment

Q. Number of workers discharged, dismissed, retrenched or whose services were terminated during the year:

Q. Number of workers discharged,dismissed,retrenched or whose services were terminated during the year :				
	Discharged	Dismissed	Retrenched	Terminated/Removed
No. of Workers	10	20	30	40

Figure 3-24

- Enter values for Number of workers discharged, dismissed, retrenched or whose services were terminated during the year

R. Man-days lost during the year on account of:

R. Man-days lost during the year on account of :				
Sr. No	Reasons	No. of Man-days lost	Loss in term of money (Rs.)	
72.	Strike	10	1000	
73.	Lockout	20	2000	
74.	Fatal Accidents			
75.	Non-fatal accidents/serious accidents in Mines			

Certified that the information submitted in the Annual Return is correct to the best of my knowledge.*

Save Draft Prev Save Cancel

Figure 3-25

Enter Man-days lost during the year on account of:

- Strike
- Lockout
- Fatal Accidents
- Non-fatal accidents/serious accidents in Mines
- Click **Save Draft** to save the Form as Draft
- Click **Prev** to reach to previous page
- Click **Save** to Save the Form. Upon save Consolidated CLC Return with all filled details will be displayed: You can sign the form using e-Sign or Digital Sign functionality:



✔ Record Updated successfully.

SHRAM SUVIDHA / श्रम सुविधा
Ministry of Labour & Employment / श्रम एवं रोजगार विभाग
Government of India / भारत सरकार
Common Annual Return for CLC Acts

Acknowledgement Number : - Date of Return : -

(A) General Information Details

Establishment Details

Name of Establishment & Address				DELTA PRECISION BALLS CO. PVT LTD , B-22 , PHASE-2 , Gautam Buddha Nagar , Uttar Pradesh -			
Date of Opening		20-02-2014		Labour Identification Number		1-6122-9462-4	
Longitude				Latitude			

Data Source: Online

Employer/Owner Details

Address				ig road , near panchvali, off center mall, Ahmedabad , Gujarat - 379997			
Name		silvertouch		Email ID		silver@touch.com	
Tel. No.		0792154545		Mob. No		4785098547	
Longitude				Latitude			

Manager/Person/Agent details, responsible for supervisor and control of establishment Details

Address				ig road , near panchvali, off center mall, Rajol , Gujarat - 359998			
Name		sujl		Email ID		sujl@silver.com	
Tel. No.		8754545454		Mob. No		8565985654	
Longitude				Latitude			

Working hours and weekly rest day Details

Number of working days during the year		300		Number of men-days during the year		100	
Daily hours of work		8		Day of weekly holidays		Monday, Tuesday, Wednesday	
Number of shift worked		2					

(B) Common Information Details

Wage Rates

Category	Rates of Wages	No. of Regular workers			No. of Contract workers		
		Male	Female	Adolescent	Male	Female	Adolescent
Highly Skilled		10	1	1	1	1	12

(a) Details of Payments

Gross Wages Paid		Deductions			Net Wages Paid	
In Case	In Kind	Fines	Damage or loss	Others	In Case	In Kind
100	200	300	400	100	10	10

(b) Number of workers who were granted leave with wages during the year

No. of Workers	10	Current Year	2015
Total Employees	27		

Details of various welfare amenities provided under the statutory schemes

Nature of various welfare amenities provided	Availability	Statutory (specify the statute)
Ambulance	Yes	Yes - PDW

Figure 3-26

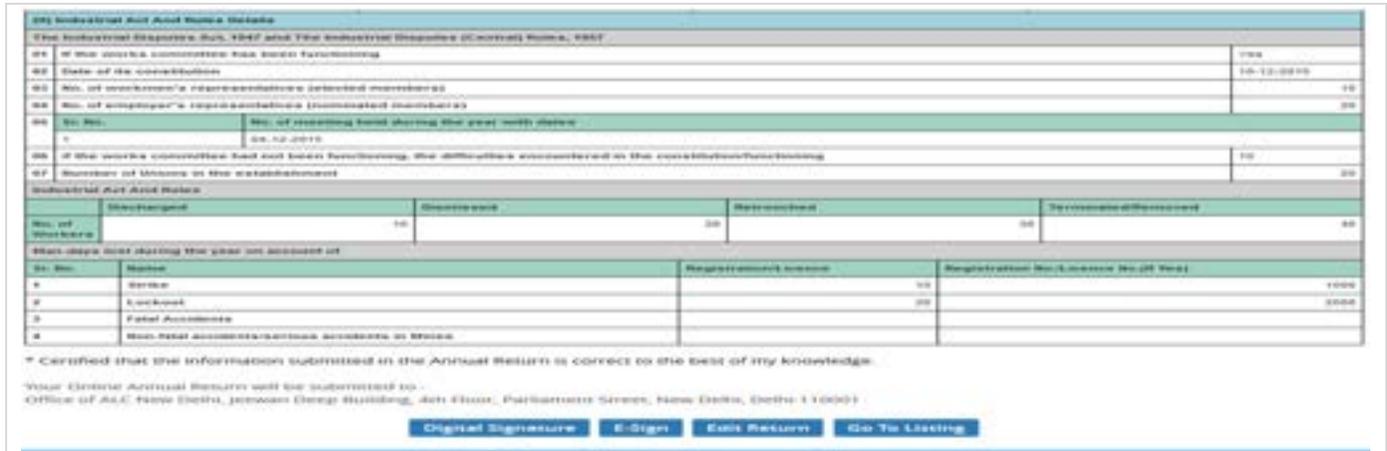


(C) Employee Information				
Details of Principal Employer/Contractor Labour				
Address: ig road , near panchval, off center mall, Ahmedabad , Gujarat - 37000				
Longitude		Latitude		
Name of the principal employer: sahn		Date of commencement of establishment: 02-12-2010		
Number of Contractor's engaged in establishment during the year(In the case of a principal employer): 10		Total number of the days worked by contract labour during the year: 20		
Total number of the man-days worked by contract labour during the year: 10		Name of Manager Agent(In case of mines): sahn		
Email ID: sahn@sahar.com		Telephone Number: 25459954		
Mobile Number: 884544445				
Maximum number of persons employed in any day during the year				
Males: 100	Females: 200	Adolescents(between the age of 14 to 18 years.): 10	Children(below 14 years of age.): 20	Total: 330
Employer's Registration/License Number				
Name		Registration/License	Registration No./License No.(If Yes)	
The building and other Construction Workers(Regulation of Employment and Conditions of Service) Act, 1996.		Yes	11	
The Contract Labour(Regulation and Abolition) Act, 1970.		Yes	22	
The Inter-State Migrant workmen(regulation of Employment and condition of Service) Act, 1979.		No		
The Employment Provident Funds and Miscellaneous Provision Act, 1952.		No		
The Employees state Insurance Act, 1948.		No		
The mines Act, 1952-Notice of opening under regulation 3 of Coal Mine Regulation, 1957 or Regulation 3 of Metaliferous Mines Regulation, 1961.		No		
The Factories Act, 1948.		No		
The Motor Transport Workers Act, 1961.		No		
The Shops and Establishments Act(State Act).		No		
Any other Act.		No		
(D) Maternity				
Date of opening of establishment: 20-02-2014		Date of closing, if closed: 07-12-2015		
Name of Medical Officer: mukesh		Qualification of Medical Officer: mbbs		
Q3 (i) Is medical officer resident at the mines or circles?	Yes	Q3 (ii) If a part time, how often does he/she visit to establishment?		
Q3 (iii) Is there any Hospital?	Yes	Q3 (iv) If so, how many beds are provided?	10	
Q3 (v) Is there a lady Doctor?	No	Q3 (vi) If so, what is her qualification?		
Q3 (vii) Is there a qualified mid-wife?	No	Q3 (viii) Has any crèche been provided?	0	

Figure 3-27

(E) Leave Granted under Maternity Benefit Act, 1961/2 Maternity Benefit (Menes and Circles) Rules, 1961/30 ACT, 1961/4			
Total no. of female employees in the establishment:	10	Total no. days of leave granted:	20
No. of employees granted maternity leave as per Section 4 (a)	00		
(F) Construction Details			
Construction Details			
A - Maximum number of building workers employed on any day during the year	1	B - The number of accidents that took place during the year	2
W101 - The number of accidents resulting in establishment of building workers for less than 48 hours	0	W102 - The number of workers' lost	0
W102 - The number of days lost	0	W103 - The number of accidents resulting in establishment of building workers beyond 48 hours but not resulting in any permanent partial or permanent total disablement	0
W103 - The number of building workers' involved	0	W104 - The number of man days lost on account of such accidents	0
W104 - The number of accidents resulting in permanent partial or total disablement	0	W105 - The number of building workers involved	0
W105 - The number of man days lost on account of such accidents	0	W106 - The number of accidents resulting in deaths of building workers and the number of such deaths	0
C - Change if any, in the management/establishment, if so location, or other particulars furnished to the registering officer in the application for registration indicating date the date			
(G) Payment and Status Details			
Payment and Status Details			
Total amount payable on bonus	0000	Percentage of bonus actually paid	10 00
Date on which payment made	09-12-2010	Total amount of bonus actually paid	10000
Settlement, if any, reached	1	Whether bonus has been paid to all the employees, if not, reasons for non-payment	1
Remarks	good method	Reasons	Reasons
Settlement Description	Description		
(H) Migrant Details			
Migrant Details			
Number of contractors/contract at the establishment during the year	10	State of Work/operation in which other state migrant workers were employed	city
Total number of man-days of inter-state migrant workers involved	10	Maximum number of inter-state migrant workers employed	20
Total number of days during the year in which migrant workers were employed	20		

Figure 3-28



The screenshot shows a form titled 'Industrial Act and Rules Details'. It contains several sections with fields for dates, numbers, and descriptions. At the bottom, there are four buttons: 'Digital Signature', 'E-Sign', 'Edit Return', and 'Go To Listing'. Below the buttons, there is a certification statement and the address of the Office of ALC, New Delhi.

Figure 3-29

- Click **Digital Signature** to sign the Form digitally
- Click **Edit Return** to edit the Form
- Click **Go To Listing** to go to listing page
- Click **E-Sign** to e-Sign the Form

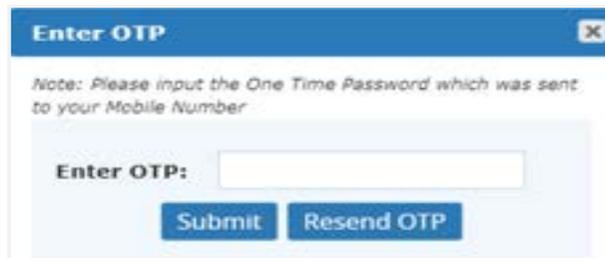
3.8.1 E-Sign



The screenshot shows a dialog box titled 'eSign'. It contains a note: 'Note: We will not store/save this Aadhaar Number, Aadhaar Number will be used for eSign process only.' Below the note is a text input field labeled 'Enter Aadhaar Number:' and a 'Submit' button.

Figure 3-30

- Enter Aadhar Number and click **Submit** button. An OTP will be sent to your



The screenshot shows a dialog box titled 'Enter OTP'. It contains a note: 'Note: Please input the One Time Password which was sent to your Mobile Number'. Below the note is a text input field labeled 'Enter OTP:' and two buttons: 'Submit' and 'Resend OTP'.

Figure 3-31

- Enter OTP and click **Submit** button. System displays message as:



Figure 3-32

Home / Ctc Annual Return View

List of Filed Returns [Displaying 1 to 2 of 2]

Lin + Keyword Go! Page 1 of 1 Limit: 10

[Note: if LIN not available, register for LIN]

Note: To file revised return, Please click at View more against any Establishment

Sr No	Establishment Name	Address	Returns
1	DELTA PRECISION BALLS CO. PVT LTD [1-6122-9462-4]	B-22, PHASE-II, Gautam Buddha Nagar, Uttar Pradesh, India one	2015 (1) View More
2	Star Electronics [1-7914-7360-1]	150, TEST, TEST, Panchkula-150111, Haryana, India one	2016 (2) 2017 (2) 2014 (1) View More

Figure 3-33

Sr No	Year	Acknowledgement No	Date of Submission	Action
1	2015	0	31-05-2018	Revised Draft

Figure 3-34

Acknowledgement

Dear User,

Common Annual Return of **DELTA PRECISION BALLS CO. PVT LTD** has been submitted successfully for the year **2015** on **31-05-2018** with Acknowledgement no. under following Act(s)

1. Minimum Wages Act, 1948
2. Contract Labour Act, 1970
3. Payment of Wages Act, 1936
4. The BOCW Act, 1996
5. The Payment of Bonus Act, 1965
6. Inter State Migrant Workmen Act 1979
7. The Industrial Disputes Act, 1947
8. The Maternity Benefits Act, 1961

Thankyou

[Download Pdf](#)

Figure 3-35